

Job Description



Job Title: Apprentice Conservation Officer

Weekly Hours: 35 hours per week

Length of Contract: 18 Months

Based At: The Apprentice Conservation Officer will be based at Cumbria Wildlife Trust's head office at Plumgarths, near Kendal.

Reports To: Southern Reserves Officer

Job Purpose: The Apprentice Conservation Officer will support the Reserves Team in the running of the busy Nature Reserve Department's work programme.

Special Features of the Role: Cumbria Wildlife Trust operates a non-smoking policy at all of its offices. We are equal opportunities employers and are positive about the disabled.

Job Description: The busy Nature reserves department delivers the Trusts aims of *"supporting and encouraging action to create an environment in Cumbria richer in wildlife, prevent further losses of species, wildlife habitats and geological features and encourage their sustainable management."*

The Apprentice Reserves Officer will support the team of reserves staff working on nature reserves in south Cumbria in ensuring the good management of a suite of high quality nature reserves. This will involve hands-on practical work, working with contractors, dealing with the public, working with volunteers and species monitoring. The Apprentice Reserves Officer will support the Reserves Team in delivering the wide ranging aims of this department. A good 'people person' will throw themselves into the busy, varied and often demanding work of the Reserves department showing flexibility and willingness to assist team members as required.

The Apprentice Reserves Officer will have the following responsibilities and accountabilities:

Practical site management for nature conservation

- Working alongside the reserves team the Apprentice Reserves Officer will assist with a wide variety of practical conservation task across a large suite of nature reserves of national and international importance. Habitats and tasks may include:
 - Peatland restoration
 - Woodland management
 - Scrub management
 - Infrastructure maintenance and repairs
 - Involvement in the running of the Foulshaw Moss osprey project

Supporting and engaging volunteers, members, visitors and the public

- Cumbria Wildlife Trust relies heavily on the support of its volunteers and members. The ARO will be involved with the following
 - Running of conservation days with volunteers
 - Managing and liaising with Osprey Watch volunteers

- Provide face to face information to the public at Foulshaw Moss

Monitoring habitats and species

- Mapping and monitoring of habitats
- Undertaking species surveys
- Writing management plans
- GIS mapping of sites.

Promote the work of the Trust

- Working closely with the Marketing team the Conservation Officer will seek opportunities for promotion of the Trusts work through the following:
 - Writing articles for internal and/or external publications;
 - Assisting Trust staff at shows and events.
 - Promoting the work of the Trust through social media.
 - Assisting with osprey related comms during the summer

Other work

- Opportunities to work with other CWT departments and projects.
- Any additional duties as outlined in the Annual Work Plan;
- Any other duties that may reasonably arise from time to time;
- All tasks and responsibilities to be carried out in accordance with the Trust's policies and procedures.

Training will be provided for the apprentice in order to fulfil the above duties

