

# Person Specification: Discoveries on Your Doorstep Project Officer

February 2019



	Essential	Desirable
<b>Qualifications</b>		
Knowledge of public health /health improvement/community development/environmental conservation/active travel/biodiversity or a related field acquired through training, extended courses and experience.	x	
Qualification in project management		x
<b>Experience and Knowledge</b>		
An understanding and knowledge of the wider determinants of health and the role local government and other agencies play in the health and well-being agenda.	x	
The post holder will have an interest in addressing the wider determinants of health and knowledge and understanding of the impact local government and other external agencies can make on health and well-being.	x	
Good understanding and knowledge of national and local public health agenda.		x
Practical understanding of nature conservation.		x
Experience of supporting the development and delivery of projects and programmes.	x	
Experience of interagency and partnership working.	x	
Experience of working with communities and the voluntary sector.	x	
Practical experience of using IT systems.	x	
Be able to demonstrate the ability to work autonomously within own levels of expertise and authority taking responsibility to seek expert advice when appropriate.	x	
Experience of community involvement and engagement.		x
<b>Occupational Skills</b>		
Good time management and organisational skills.	x	
Good verbal communication and interpersonal skills	x	
Good report writing skills.	x	
Good presentation skills.	x	
IT skills and ability to use a range of software packages.	x	
Ability to demonstrate a flexible approach to problem solving.	x	
<b>Personal Attributes</b>		
Ability to travel across the County.	x	
Ability to work outside of working hours when necessary and by agreement.	x	

Yorkshire Dales Millennium Trust | Main Street | Clapham via Lancaster | LA2 8DP  
T 015242 51002 | F 015242 51150 | E info@ydmmt.org

[www.ydmmt.org](http://www.ydmmt.org)

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