

# YDMT Grants

## Application Form

(version March 2024)



**Before completing your application please carefully read the Grants Guidance.**

**Note that the Application Form and Guidance are occasionally revised so please check that you have the latest versions (available from [www.ydmt.org/grants](http://www.ydmt.org/grants)).**

Make sure you have completed all relevant questions with sufficient detail. Mark any questions that are not relevant as N/A. If your application is incomplete or unclear, we will be unable to assess it and reach a decision.

Depending on your project, we may need to ask for additional information.

Email your completed application form and any supporting information to [grants@ydmt.org](mailto:grants@ydmt.org)

Alternatively, post it to YDMT Grants, YDMT, Old Post Office, Main Street, Clapham, LA2 8DP.

Keep a copy of the completed application for your records.

If you have any queries please email [grants@ydmt.org](mailto:grants@ydmt.org) (or phone 015242 51002 ask for the YDMT Grants Officer).

## 1. Contact details

Name of applicant (see Section 2 of the Grants Guidance)	
Address including postcode	
Name of main contact person	
Daytime telephone number	
Email address	
Website address	
Correspondence address (leave blank if the same as above)	

## 2. About you and/or your organisation (please tick all that apply)

Community group	<input type="checkbox"/>	Social enterprise	<input type="checkbox"/>
Young people (mostly aged up to 24)	<input type="checkbox"/>	Partnership	<input type="checkbox"/>
Parish or town council	<input type="checkbox"/>	Individual	<input type="checkbox"/>
Registered charity	<input type="checkbox"/>	Charity number:	
Company limited by guarantee	<input type="checkbox"/>	Company number:	
Other - please explain			

Have you enclosed your organisation's constitution or set of rules?	Yes	No	NA
Can you reclaim VAT from HMRC?	Yes	No	Partially
VAT number (if registered)			

### 3. About your project

Name of your project	
Grid reference or postcode	
Have you enclosed a map showing the project location?	Yes                      No                      Not applicable
What is the project start date?	
What is the project completion date?	
Do you need the landowner's permission for your project?	Yes, because the project will be on somebody else's land Yes, because I am a tenant (with leasehold of at least 5 years) No, because I am the landowner Not applicable (skip the next question)
If you are not the landowner, you will need to get their consent for the project (contact us to request a consent form). If you are a tenant, you will also have to send us a copy of your agreement.	Landowner consent form enclosed Landowner consent form to follow Leasehold agreement enclosed Leasehold agreement to follow
Please tell us about any designations, consents and permissions you need and whether you obtained written evidence of them.	
If your project involves working with children, young people or vulnerable adults, you must have an appropriate written safeguarding policy	Safeguarding policy enclosed Safeguarding policy to follow Not applicable
In no more than 100 words, please summarise your project.	

Now please tell us in detail what your project is. Explain what you want to do, how you will do it, who will be involved, the difference you want to make, how you know the project is needed and who supports it, how people will benefit and how many, how your group will benefit, and how the project will be managed and maintained. Please use clear language (avoid the use of jargon, acronyms, etc) and limit your answer to this page. You can send us any relevant supporting information as well, such as photos.

Please tell us how you will increase any positive environmental impacts of your project and reduce negative ones.

#### 4. How your project supports YDMT's aims

Please tell us how you think your project helps to deliver our aims. Tick the single aim that you think your project mainly helps to deliver (**please only tick one**). A project that meets one aim very well is more likely to be supported than a project that only partially meets two or all three aims. Limit each answer to no more than 50 words.

<b>People: YDMT supports people to live in, visit and care for the area</b>  Main aim	
<b>Landscape: YDMT helps to protect and enhance the landscape and culture of the area</b>  Main aim	
<b>Wildlife: YDMT helps to protect and enhance the wildlife of the area</b>  Main aim	

#### 5. Monitoring your project

Please provide up to three project milestones. A milestone marks the achievement of a recordable event or the end of a particular phase of the project. Please carefully select milestones that are appropriate and achievable, as grant claims are dependent on you achieving the milestones. The first milestone should be at least four weeks after the date that you submit your application. If you are offered a grant, the milestones and dates will be reviewed and will form part of the grant offer.

Milestone	Date to be achieved by

## 6. Your project costs

Please provide clear details about your project costs to the nearest pound (refer to Section 5 of the Grants Guidance). Do not include VAT if you are VAT-registered and can reclaim it. Send us quotes for the work, where required.

Project cost	Cost ex VAT	VAT	Total £
Total cost			

## 7. Your project income

Please tell us how much you are requesting from YDMT and provide details about any other income or funding (refer to Section 6 of the Grants Guidance). The total income has to be the same as the total cost shown above.

Project income	Confirmed?	Total £
YDMT Grant requested	no	
Total income		

## 8. Bank account

Grants are paid by BACS. You must have a bank account that needs two unrelated people to authorise payments and make withdrawals (unless you are applying as an individual). The applicant name and the bank account name must be the same – if they are not, **please contact us before submitting your application.**

Bank	
Bank Account Name	
Sort Code	
Account Number	
Name of first signatory	
Name of second signatory	

(Note: If your application is successful, you will need to confirm this bank account by sending us a photo or scan of a paying-in slip or redacted bank statement.)

## 9. Declaration

By submitting this application form, I confirm that:

- I have read the YDMT Grants Guidance and Standard Agreement.
- I confirm that the details set out in this application and supporting information are correct to the best of my knowledge and that nothing material affecting this application has been withheld.
- If applicable, the organisation named on this application has given me the authority to complete this application on its behalf.

Print name

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Position in organisation

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Date

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### Data Protection

All personal data is maintained under YDMT's [Data Protection Policy](#).